

# Parking Policy

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## 1. Introduction

The purpose of this policy is to provide clear guidelines for the fair and safe use of parking facilities owned or managed by The Stoll Foundation. As a charitable housing provider, we aim to balance residents' needs with our responsibilities to the wider community and environment.

## 2. Scope

2.1 This policy applies to:

- Residents and tenants
- Visitors
- Staff and contractors
- Service providers
- Any vehicles parked on The Stoll Foundation managed land

2.2 Compliance with this policy is mandatory for all employees and contractors.

## 3. Policy principles

- Fair Access: Parking spaces are allocated in a fair, transparent, and needs-based manner.
- Safety First: We prioritise the safe and unobstructed access for all residents, emergency services, and essential vehicles.
- Environmental Responsibility: We encourage reduced car dependency and support the use of sustainable travel methods.

## 4. Policy Statement

### 4.1 Parking allocation

#### 4.2 Resident Parking

- Parking is limited and not guaranteed.
- Spaces are allocated on a first-come, first-served basis.
- Residents must apply for a permit to the housing team at Stoll.
- Only one space per household is permitted unless otherwise agreed.

#### 4.3 Visitor parking

- In some cases, visitor spaces will be marked and require a temporary permit.
- Visitor parking will be time-limited and monitored on some sites
- Residents are responsible for ensuring their guests follow parking rules.

#### 4.4 Staff and Contractors

- Limited spaces may be available for staff or contractors carrying out essential works.
- All staff and contractors must display an authorised permit where offered during their stay.
- On some other sites, Stoll staff will be on an exemption list to enable parking on site
- On some sites, Contractors would only require a parking permit if they do not have the company logo on their vehicles.

#### 4.5 Blue Badge holders and accessible parking

We are committed to supporting residents with disabilities by providing designated parking spaces for Blue Badge holders wherever possible. Our goal is to ensure that residents with mobility needs can access safe and convenient parking close to their homes.

- Designated disabled parking bays will be allocated to Blue Badge holders who have a vehicle registered to their address, on a first-come, first-served basis to ensure transparency and fairness in allocation.
- These bays are prioritised and must not be used by non-badge holders.
- Residents with mobility needs should contact The Stoll Foundation to apply for an accessible space.
- Where space and planning regulations permit, we will make every effort to include additional disabled parking bays to meet demand.
- However, in some cases, planning restrictions or site-specific limitations may prevent us from offering extra disabled parking. In such situations, we will work closely with affected residents to explore alternative arrangements and offer suitable support.

#### 4.6 **Prohibited parking**

Parking is not permitted:

- In front of emergency exits or fire hydrants
- On pavements, verges, or grassed areas
- In unmarked or undesignated spaces
- In a way that obstructs other vehicles, pedestrians, or access routes

- Parking in front of main building entrances which will impede arrival of emergency services vehicles.

4.7 Abandoned or unroadworthy vehicles may be reported to the Local Authority and removed.

4.8 If a car is not being driven or parked on public roads, the owner can apply for a Statutory Off Road Notification (SORN) from the DVLA which will prevent the vehicle from being recognised as abandoned and any further action taken by us and/or the Local Authority. The vehicle must then be kept on/in private property. If a resident does apply for a SORN for a vehicle, they must inform us if the vehicle is on our land.

4.9 We will utilise the TORT Interference with Goods Act 1977 where we believe that a vehicle has been abandoned prior to removal of the vehicle from our land.

4.10 Electric vehicles and cycling

- EV charging points may be available at certain sites. Usage is subject to separate terms and may incur a fee.
- Secure cycle storage is available on some estates to encourage sustainable transport options.

4.11 Enforcement and penalties

- Parking is monitored. Unauthorised vehicles may receive warning notices, be denied future access, or in some cases be removed.
- Repeat violations may result in the withdrawal of parking privileges.
- Enforcement may be carried out by a third-party provider.

4.12 Appeals and complaints

If you believe a parking decision has been made unfairly, you can submit an appeal by:

- Calling us on 020 7385 2110
- Emailing us at [info@stoll.org.uk](mailto:info@stoll.org.uk)
- Visiting us at The Stoll Foundation, 446 Fulham Road, London, SW6 1DT
- Raising the issue with your Housing Officer in person

## **5. Monitoring and review**

5.1 This policy will be reviewed on a three yearly cycle, unless there is a business need, or a change in legislation or regulation which prompts an earlier review.

5.2 We will publish this document on our website and our intranet to ensure visibility and access for staff and residents.

- 5.3 We will provide training to staff who have responsibility for implementing the policy to ensure that it is understood.
- 5.4 As this is a resident facing policy, we will review the effectiveness of the policy with our involved customers one year from the implementation of the policy.

## 6. Related documents

- 6.1 Health and Safety Policy
- 6.2 Tenancy/Licence Agreement

## 7. Governance

|                        |                                   |                |                       |
|------------------------|-----------------------------------|----------------|-----------------------|
| <b>Effective from</b>  | <b>28 August 2025</b>             | <b>Expires</b> | <b>28 August 2028</b> |
| <b>Policy Owner</b>    | <b>Head of Housing</b>            |                |                       |
| <b>Policy Author</b>   | <b>Head of Housing</b>            |                |                       |
| <b>Approved by</b>     | <b>Housing Services Committee</b> |                |                       |
| <b>Version control</b> | <b>V1.0</b>                       |                |                       |

| <b>Version</b> | <b>Type of Change</b> | <b>Date</b> | <b>Revisions from previous issues</b> |
|----------------|-----------------------|-------------|---------------------------------------|
| 01             | Review                | 2025        | New policy                            |

## 8. Equality Impact

- 8.1 The Stoll Foundation strives to ensure equality of opportunity for all service users and the workforce. As an employer and a provider of housing and support services Stoll aims to ensure that none are placed at a disadvantage as a result of its policies and procedures. All policies and procedures are written to ensure fairness and consistency for all those covered by it regardless of their individuality.