

Online Rent Payments

You can pay your rent online with a Debit or Credit card with your allpay account. You can find the link on MyTenancy and on the Stoll website.

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| 1. | The link will take you to the **allpay** website:  **www.allpay.net**  Click on:  **MAKE A PAYMENT** |  |
| 2. | The first time you use it, you will need to set up your account:  Click on **Sign up** |  |
| 3. | To create the account you will need to enter:  **Email address**  **Password** (at least 6 characters long and contain at least 1 letter and 1 number)  Security question and answer  Click **I am not a robot**  Click **Sign up** |  |
| 4. | You now need to enter the 19 digit Personal Reference Number (**PRN**) given to you by Stoll  Click **Next** |  |
| 5. | Give this account a memorable name such as RENT  You can also set up a standard amount to pay - this is NOT a required piece of information  Click **Finish** |  |

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| 6. | You are now ready to make a payment  Enter the amount to pay  Click **pay now** |  |
| 7. | To make payment, check the details of your planned payment  Your Stoll **PRN**  Amount to pay  Click **Proceed to payment** |  |
| 8. | You now need to enter your card details:  **Card number**  **Expiry date**  **Security code**  **Name on the card**  NOTE – you can save your card details so that you do not need to enter them each time  Click **Pay Now** |  |
|  | **With an existing account**  Enter your email address  Enter your password  Click **Sign in**  And go to **Step 6** above |  |
|  | You can login in to your Allpay account at any time and show all the payments you have made,  Click **Payment history** |  |