Rip, Burn and Sync CDs

To make copies of your music from CDs to your portable device or a copy of the CD

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| 1. | OpenWindows Media Player and insert your CD into the drive. Make sure it is selected to display  Select the tracks you wish to copy  Select **Rip CD** |  |
| 2. | When the items have ripped  Go back to the Music Library  The tracks will be displayed |  |
| 3. | **To sync to phone etc**  Select **Sync**  … and connect your device  Then drag the tracks from the library list to the **sync list**  Select **Start Sync** |  |
| 4. | **To burn to another CD**  Select Burn  …and insert a blank CD  Then drag the tracks from the library list to the **burn list**  Select **Start Burn** |  |